

# COURSE WITHDRAWAL

---

Students who wish to withdraw from a course, may do so through week 11 of a 15-week course and through week 4 of a 7-week course (see the academic calendar (<https://catalog.cornerstone.edu/about-cornerstone/academic-calendar/>) for specific dates each term). Students must submit the Course Withdrawal form on the Registrar's page of MyCU.

The Registrar's Office will process the withdrawal by notifying the instructor and issuing a grade of "W." A course with a grade of "W" does not factor into GPA.

Course withdrawals will not be permitted after the withdrawal deadline. Students will remain on the course roster and receive a final grade at the end of the term.

*Students who wish to appeal a grade may follow the grade appeal policy.* (<https://catalog.cornerstone.edu/academics/policies-procedures/academic-grievance-appeals/>)